

A resolution by the

# Whitman County Library Board of Trustees

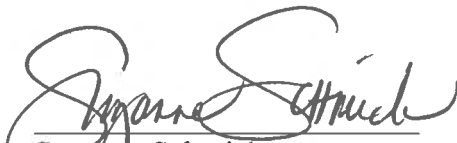
Travel Time for Part-Time Substitutes

**The** Board of Whitman County Library has determined the need to reimburse for travel time from a substitute employee's home to the branch they are substituting at and home again.


**Whereas** the Board of Trustees recognizes the cost for employees to travel between branches to fill in for branch managers and the need for the library to reimburse for time and cost.

**Be it resolved** by the Board of Whitman County Library to update the wording of the Policy and Procedure Manual Personnel Policy to pay for travel time for branch substitutes.

Signed this 15<sup>th</sup> day of October, 2024.

  
Suzanne Schmick

  
Heather Lustig

  
Cindy Alred

  
Ronda Penwell

  
Sue Kreikemeier, Board Chair

  
Cody Allen, Director