

Whitman County Library
Board of Trustees Meeting
Public Meeting at the Colfax Branch of the Whitman County Library
April 16, 2024

Present: Sue Kreikemeier, Cindy Alred, Heather Lustig, Ronda Penwell, Suzanne Schmick, Shirley Cornelius, Sheri Miller, and Cody Allen

Sue Kreikemeier called the meeting to order at 4:02 p.m.

There was one correction to the agenda, under the Consent Agenda, the "February 20 Meeting Minutes" should be "March 19 Meeting minutes"

Approval of Consent Agenda

Minutes of the March meeting and Resolutions 24-08 and 24-09 were approved by a vote of the Board.

Reports

March financial documents were presented to the board and a brief explanation about them was given.

In the director's report, the district wide penny drive fundraiser has started. This may be the last year of this format and may go to a different format next year such as having a STEM drive instead. Rita Ackerman is stepping down as Farmington branch manager. We are filling in with substitutes right now and the Mayor of Farmington has volunteered to step in also. We have just sent out an advertisement for the position. The library is going through a volunteer cybersecurity audit with the State Auditor's office. They are observing and asking questions about procedures so that they may give useful recommendations. We just had a Public Records request from someone that wanted to look at all or 2023 requests. After going through a period of years without a Public Records request, we have had several in the last couple of months. We plan on reviewing our procedures in the future to help monitor and respond to those requests. There have been more phishing attempts at the library recently too. Two grants have been submitted for the Rosalia Library. One is an \$80,000 capital improvement grant from the state and the other is a .09 Grant from the county for \$3,000 to replace the gutters on the building that is being donated to the city. Spring Break programs went well and were well attended. WSU is doing a usability test on our website now. These WSU volunteers also have developed a crisis communication plan. We are trying to decide how to proceed with the library scrapbook. Information gathering has changed over the years and we are trying to decide what we want to include in that scrapbook. We had some problems getting ILL loan books returned. These books have a dedicated return date with no renewals and we have had a hard time getting the books back in a timely fashion. We are trying to work with the staff to reinforce the need to remind our patrons that there is no renewal on these books.

Continuing Business

In branch news, the town of Rosalia is working on transferring the ownership of the building donated for the library over to the town. The Malden community building groundbreaking is on Thursday. The Palouse library has two new subs. Our Albion librarian is gone most of July and we are trying to line up a sub for him. Endicott library is planning on having hot air balloon rides for a summer reading program.

In Library usage, March was a down month. Kanopy usage is up. Adult programming attendance is up and accounts for about half of our programming attendance.

There was nothing to review for the Director's review and will be addressed again in several months when the 6 month review comes up.

Gary Young, president of the Colfax Chamber of the Commerce met with the board to discuss the Chamber renting out the small display room in the front of the Center where we currently host exhibits.

New Business

The library is using punch cards for books this year instead of Beanstack and plan a county wide raffle for prizes. For those that finish, they will receive a Lego brick to help build a Lego tower in the library.

The Friends of the library are planning their spring tea as a fundraiser on May 11.

Adjourn

The meeting was adjourned at 5:40 PM by chair Sue Kreikemeier.

Next Meeting

The next regular meeting will be Tuesday, May 21, at 4:00 PM at the Colfax branch of the Whitman County Library.



Shirley Cornelius



~~Cindy Alrod~~, Vice-Chair

Sue Kreikemeier